Principal’s Report

Destination Data for the Class of 2013:
Last year 177 (82 females and 95 males) students completed VCE at Viewbank College and while many were not intent on pursuing a tertiary course, those who wished to pursue tertiary study have been very successful in obtaining places in their preferred courses. In the first round of VTAC offers, of the 130 students who applied for tertiary places, 91% were successful in receiving First Round offers in the university sector, 13% in the TAFE sector and 2% have been successful in achieving places in private colleges. 9% of this number are still awaiting second round offers. Please note that some students will have made direct entry applications to NMIT, our local TAFE Institute, and these applications have not been revealed in the data at this time.

While these destination results are comparable to previous years, interestingly more girls 85% made applications for tertiary study compared to only 63% of their male counterparts. This is interesting, particularly as this cohort began with an All Boy’s class, to attempt to redress the gender balance.
Where they are studying in 2014:

<table>
<thead>
<tr>
<th>INSTITUTION</th>
<th>Number</th>
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</thead>
<tbody>
<tr>
<td>Melbourne</td>
<td>13</td>
</tr>
<tr>
<td>La Trobe</td>
<td>30</td>
</tr>
<tr>
<td>RMIT</td>
<td>31</td>
</tr>
<tr>
<td>Swinburne</td>
<td>9</td>
</tr>
<tr>
<td>Victoria University</td>
<td>4</td>
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<tr>
<td>Deakin</td>
<td>7</td>
</tr>
<tr>
<td>Monash</td>
<td>7</td>
</tr>
<tr>
<td>ACU</td>
<td>4</td>
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<tr>
<td>NMIT</td>
<td>1</td>
</tr>
<tr>
<td>William Angliss</td>
<td>4</td>
</tr>
<tr>
<td>Box Hill</td>
<td>2</td>
</tr>
<tr>
<td>Federation University (Ballarat)</td>
<td>1</td>
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<tr>
<td>Other</td>
<td>7</td>
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<tr>
<td><strong>Total offers</strong></td>
<td><strong>120</strong></td>
</tr>
</tbody>
</table>

Interestingly, RMIT has just overtaken La Trobe for the greatest number of Viewbank choices this year. Two students have been accepted into apprenticeship positions. We are awaiting Round Two and Three offers to get a completely accurate picture of the destinations of the Class of 2013. Mrs Lynette Reiger, Transition and Pathways Leader will continue following up destinations of the Class of 2013 and she is keen for students to contact her with information.

**Lions Clubs Youth Programs:**
The LIONS Clubs of Australia currently have two youth projects that are available to students to consider. **Lions Clubs Youth Exchange Programs** are currently offering an opportunity for youth between the ages of 16-21 to live with families overseas to experience a cultural holiday and practice second-language skills such as German, Spanish, French and Japanese. No school attendance overseas is required however students will live with a family to experience lifestyle, culture, interests and values. Accommodation is provided by the host family but the approximate costs range from $1,800 to $5,900 depending on the overseas destination chosen.

Lots of overseas destinations are on offer, including Europe, North and South America, USA, Malaysia, New Zealand, Scandinavia and Japan. The departure date is early December 2014, returning mid-January 2015 (5-6 weeks of the summer Holidays) with chaperoned stopovers in London and Los Angeles.

Applications are open and close on the 30th June. To discuss this further, email Lion Helen Dalgleish at helend222@hotmail.com or Lion Lorraine Hemsworth at lhemsworth@bigpond.com

**Lions Youth of the Year Quest**
There is opportunity for students interested in the following: ‘Leadership, Personal Improvement, Sportsmanship, Citizenship, Community Involvement, Public Speaking’. Entry into the **Lions Youth of the Year Competition** is open to students who are over the age of 15 and under 19 years of age at 30th June, 2014. Qualities sought in candidates are high level achievement in the areas of academic, leadership, sporting, public speaking and citizenship.

**Judging:** Candidates are required to compete at various levels commencing with local Lions Club Judging followed by Zone Judging, Regional Judging, Lions District Judging, State Finals and National Final. Prizes are awarded at all levels of judging. All National Finalists are awarded an organized a group tour to a Lions International Youth Camp in NZ, followed by a group tour to the National Winners home state (16 day’s duration during the summer holidays). The National winner receives $1,000 spending money; the State winners...
receive $500.00 for the NZ trip. The National Public Speaking winner receives a trip to a destination of their choosing to the value of $2,000 plus $500 spending money.

I urge interested students to nominate for the Lions Youth of the Year Quest. We have fielded candidates in the past and some have moved on from the local competition. Contact your local Lions Club or visit the Lions Australia website - www.lionsclubs.org.au/yoty

The Quest Chairperson is Brian Williams - md201yoty@iinet.net.au

The College “Friends” Groups:

Viewbank College welcomes the involvement of parents in the College and highly values the support given to College programs through the three ‘Friends’ groups: ‘Friends of Music’ (FOM), ‘Friends of Viewbank’ (FOV) and ‘Friends of the Performing and Visual Arts’ (FOPAVA). New parents to the College are very welcome to attend any of the meetings and work out what group suits them.

‘FOM’ specifically supports the large Music Program of the College. ‘FOV’ is a forum group who discuss all matter of things related to the College, education in general and to parenting adolescents and helps support the LOTE Theatre and the College Production. ‘FOPAVA’ is the support group for the College Production, the Junior Production, the Fashion Parade and biennially, the Art Expo. Parents find that through being involved they learn a lot more about the College and can share their views. Having parents actively involved is a plus for the College. To this end, each group is assigned to a member of the Principal Class. Please see page 7 of this newsletter for further details. I would like to issue an invitation to parents to come along to any of the meetings which will be scheduled over the next two weeks:

- FOV - Tuesday, 11th February, 2014 – Mrs Maree Gaffney
- FOM - Thursday, 13th February, 2014 - Mrs Judith Craze
- FOPAVA - 18th February, 2014 - Mr John Munro

We are looking forward to seeing parents and planning the year ahead.

Assistant Principal Report

Friends of Viewbank (FOV)

I would like to take this opportunity to invite parents to the Friends of Viewbank meeting this Tuesday night, 11th February at 7.30pm in the Main Staffroom in the General Office building. The Friends of Viewbank group is one of three Friends group in the College where parents come together. The Friends of Viewbank group is a forum where parents have an opportunity to meet with other parents in the College, to chat about some the events and issues occurring at the College and to raise funds to benefit the students. We are a fairly informal parent forum and supper is provided. We have a lot of fun and we would welcome any parents including our new parents to come along next Tuesday.

Student Representative Council (SRC)

The Student Representative Council is a student leadership body and a forum where students can voice their ideas and opinions for College improvement as well as raising funds for different causes. The SRC comprises two elected student representatives from each year level within the College. The SRC will work closely with our two year 12 SRC captains, Rowan Weaver and Kate Indian. Next week nomination forms will be available from the Year Level Wellbeing Leaders for students to nominate or are able to nominate other students at their level. I encourage any student who has leadership aspirations to nominate. Level Leaders will collate the nominations and decide whether the student is a worthy candidate for the SRC. Nomination forms are due by Friday 14th February. Elections will then take place on Wednesday 19th or Thursday 20th February. Over the next couple of weeks there will also be elections for the Middle Years Council, the Communication Captains (at Year 11 only) and the Senior Years Council which gives other students the chance to demonstrate their leadership skills.
Music News

Year 7 Music Information Night
Our annual Music Information Night will be held on Monday 17 February at 7:30pm in the Library. On this evening, students and their parents will hear some of our school ensembles, have the chance to try out different instruments, and find out about our extensive music program.

Students who are new to Viewbank College and who already play an instrument (including voice) and would like to have lessons at school should come and see Mrs Williams and the music staff in the Music Office. We also welcome students learning instruments outside of school into our ensemble program.

Continuation of Instrumental Music Lessons
Students wishing to continue instrumental music lessons at school this year who have not yet re-enrolled or paid relevant fees, need to collect a form from the Music Office ASAP. Lessons will only commence once re-enrolment forms have been handed in to the music office. Places will be limited after Year 7 enrolments.

Music Camp
Due to the closure of our camp venue and other extenuating circumstances, the Music Camp will not run this year. We hope to reintroduce the camp to our program again in 2015.

Upcoming and Important Dates:

Monday 17 February
Senior Concert Band, Senior Strings performance at Year 7 Music Information Night, Library – 7-8pm

Sunday 18 May
Autumn Brunch: School Gym – 10am-1pm
Junior, Intermediate, Senior concert bands, Jazz, Stage and Funk bands, Junior and Intermediate Strings.

Thursday 22 May
Autumn Nights: 7.30pm Banyule Theatre – Intermediate and Senior choirs, guitar ensembles, Senior Strings, Flute ensemble, Double Bass ensemble.

Monday 8 September
Jazz Night, Watsonia RSL

Monday 13 October
Gala Concert, Plenty Ranges Conference Centre – All ensembles

Sport News

Term 1 Sport Dates
Thursday 13th February Year 7 Cricket
Monday 17th February Senior Cricket, Baseball, Softball, Tennis, Basketball, TTennis, Volleyball
Tuesday 4th March House Swimming Carnival Balwyn
Friday 7th March District swimming Doncaster
Tuesday 18th March Year 7 Baseball, Softball, Tennis, Volleyball
Thursday 20th March House Athletics Carnival - Doncaster
Tuesday 1st April Northern Zone Swimming

Mark Eagling
Sport Manager
Sport@viewbank.vic.edu.au
Lunchtime Activities

Regular lunchtime activities are available for students at Viewbank College to get involved with, and a notice board has been set up in the lunchbox containing details and updates.

Currently A4 is open every Tuesday for students to play computer games against others. Students are invited to bring in age appropriate PC games and to set up multiplayer scenarios with friends.

A1 is open every Wednesday for board games and card games such as Monopoly, Scrabble, Battleship, Uno and many, many more.

Students will be able to come and try theatre sports in G1 on Monday 24th February and Monday 24th March. Other activities such as karate sessions and chess club are being planned and details will be posted in the lunchbox in the near future.

Should you have any questions or concerns, or wish to volunteer to host a lunchtime activity, please contact

Rachel Ramsay
Lunchtime Activities Coordinator
rramsay@viewbank.vic.edu.au

Canteen News

Canteen Volunteers
for week of 10th February to 14th February

Monday: Helena Teo
Tuesday: Morena Negro
Wednesday: ~
Thursday: Lynette Matthew
Friday: Sue Rumgay

Canteen Volunteers
for week of 17th February to 21st February

Monday: Sharyn De Leon
Tuesday: Amanda Gagnon
Wednesday: Caroline Brindley
Thursday: Johanna Foyster
Friday: Ruby Lau
Uniform News

SALE OF SECOND-HAND UNIFORMS
The second-hand uniform shop opened on Saturday 1st February 2014
Items sold were:

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<thead>
<tr>
<th>Number</th>
<th>Style</th>
<th>Price</th>
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<tr>
<td>5014</td>
<td>5059</td>
<td>7032</td>
</tr>
</tbody>
</table>

The College greatly appreciates any donated uniform items. If you have uniforms items to donate or sell, please drop them at the General Office (this is preferred so that items are ready for sale on the day) or to the SHU shop when it opens. If you would like to know how the SHU shop operates, an information page may be obtained from the General Office.

SECOND HAND UNIFORM SHOP
The Second Hand Uniform Shop will next open on:
Saturday 1st March, 2014
10.00am to 12.00pm
(Gymnasium Cloakroom)
Doors do not open until 10am
(Cash Only – No EFTPOS)

VIEWBANK COLLEGE UNIFORM SHOP
Open every Wednesday morning
(during school terms)
in R13
Hours: 8.15am - 9.00am

PE Top
Please note that the correct PE top is the burgundy coloured top with the gold Viewbank College logo, not the pale blue Viewbank College logo.
The Second Hand Uniform Shop will not accept PE Uniforms with the pale blue logo.
Our Friends Groups

Friends of Viewbank (FOV)
Friends of Viewbank is a parent group that meets once a month and acts as a parent forum where parents can discuss issues and current trends. The group also supports the school in whatever ways they can and enjoys the company of others who have the best interests of students and the entire College community at heart. It is a great way to meet other parents and to be able to discuss College activities and raise issues to be discussed.

The Friends of Viewbank also supports the catering for the LOTE Theatre and the College Production. Parents interested in joining Friends of Viewbank can contact Assistant Principal, Mrs Maree Gaffney at the College or attend our meeting in the Staffroom at the College.

Next Meeting:
Tuesday 11th February, 2014 at 7.30pm

Friends of Music (FOM)
Friends of Music is group of parents who are interested in supporting the College’s excellent and extensive Music program.

They meet once a month on a Thursday evening in the Conference Room and the successes of the annual Autumn Brunch, Autumn Night and the Gala Concert are in large part due to the dedicated and generous support from this group. Friends of Music also initiates other fundraising events to provide extra support to performing groups and to purchase and upgrade musical instruments.

Parents interested in joining Friends of Music should contact the Music Coordinator, Mrs. Sarah Williams or Principal, Judith Craze, at the College.

Next Meeting:
Thursday 13th February, 2014 at 7.30pm

The Friends Of Performing And Visual Arts (FOPAVA)
The FOPAVA committee meets monthly and consists of parents and teachers, with input from College captains. FOPAVA has a number of specific objectives including:
- Raising the profile of the Visual and Performing Arts in the College and the community
- Having fun, enjoying and appreciating the Arts
- Encouraging student participation in the Arts

The committee supports activities such as the College Production, Arts Expo and drama performances throughout the year.

One of its prime functions is to raise funds for the purchase of new equipment for our Theatre and Art faculties.

We are always looking for new members and we extend a warm welcome to all parents/members of the College community.

For further information please contact the Assistant Principal, John Munro.

Next Meeting:
Tuesday 18th February, 2014 at 7.30pm
Community News

REGISTRATION DAY
SUNDAY 16th FEB - 11am - 1pm
ELDER ST RESERVE, WATSONIA
Want to play the World game? Join the Heelthers in 2014!
New members need to provide proof of age
Family friendly club, low competitive fees, accredited coaches
Players needed for all age groups (U17-18) Boys/Girls

For more info visit: www.wftc.org.au email: whpcpresident@gmail.com or phone: 0457 021 542

WINTER IS COMING TIME TO PLAY FOOTBALL WITH YOUR MATES

St Damians Junior Football Club

Is looking for the next generation of footballers aged 9 to 17 (for Youth Girls). It’s a great opportunity for children to get physical, make new friends and most importantly HAVE FUN!

FREE REGISTRATION FOR ALL PLAYERS

We invite you to our Registration Day on Sunday 16 February 2014 at Binnak Park, Sharpa Road, Bundoora from 10am-2pm. (BBQ provided). All current and new players can register via the website stdamiansjfc.com.au

We also run an Auskick program at Parade College on Friday nights for boys and girls aged 5 to 12 where they can learn a range of football skills. Contact James Traficante on 0408 334 500

More information can be found at stdamiansjfc.com.au

Any enquiries please contact Registration Manager on 0433 365 390

Special Invite to all Boys of Viewbank College

The Banyule Junior Football Club welcomes all players for season 2014. Ross Herschaw (former North Melb Premiership player) has joined the club to lead our Colts team. He will also oversee the introduction of our U13 to U17 Development Squad and host our first ever Alcohol and Drug Awareness Night.

Our Colts squad has begun pre-season training with sessions scheduled for 1st and 3rd of December from 9.45am to 10.45am at Beverley Rd Back Oval. Contact Tony Jackson for further details 0420 312 809.

All Colts players receive specially designed jacket and end of season graduation function.

U15s Coached by Luke Giles (current player with the Banyule Senior Club) have also started pre-season on Tuesday evenings and also joining in with the Colts (as above). Contact Luke 0430 496 006

U14s Coached by Dale Mayne and Gregg Simpson two of our most experienced coaches. Pre-season has also begun, held Sundays from 10.30am until the 5th of December. Contact Dale 0412 060 833

Youth Girls Players Required

Banyule Junior Football Club will field our first ever all girls teams in 2014

We are seeking interested girls to field the following teams:

Under 12s - Born in the years of 2002 to 2004
Under 15s - Born in the years of 1999 to 2001
Under 18s - Born in the years of 1996 to 1998

Please contact David Witchell on 0411 015 789 or dwitchell@optusnet.com.au for more information or how to register for the team in 2014.

Also visit our website for further details www.banyulejfc.com.au

Registration Day
Sun 16 February 2014
9am to 11am
Banyule JFC Clubrooms
Beverley Road Oval, Heidelberg

Visit our website for further details www.banyulejfc.com.au

Photo courtesy of www.dominicphotography.com.au
Community News continued...

JOIN US IN THE SPOTLIGHT

Fun, inspiring classes in drama and musical theatre for kids! From beginners to advanced.

- Develop successful life skills like confidence, communication and teamwork.
- Great value – all weekly classes, workshops and costumes included. No registration fee.
- Performs on stage twice a year.
- 30 years of success.
- Highly qualified, experienced teachers.
- Talent Agency - opportunity to join.

CALL 9384 1644 to book a free, no obligation audition session.
Classes start in February/March

“...well organised and very professional, it created memorable, life enriching experiences for the children” Parent

YABC Young Actors Birmingham City
yabc.com.au

2014

HEIDELBERG
JUNIOR FOOTBALL CLUB

REGISTRATION & FAMILY DAY

SUNDAY 16th FEBRUARY
Time: 11am to 1pm
NOW RECRUITING FOR 2014 - ALL AGES
REGISTRATIONS NOW OPEN!

www.heidelbergjfc.com.au

GET ON YOUR BIKE & BRING AT MATE TO HJFC FOR SEASON 2014

THE CLUB WILL BE GIVING AWAY 2 STOLEN BRANDED RMS BIKES BEFORE ROUND 1.

EACH ‘STLIN’ BMS BIKE IS VALUED AT OVER $500
TO BE IN THE DRAW TO WIN, 1 FOR YOU AND 1 FOR YOUR MATE, YOU NEED TO INTRODUCE A NEW MEMBER TO PLAY AT HJFC BEFORE ROUND 1, 2014.
SIMPLY EMAIL YOUR NAME AND YOUR MATE’S TO info@heidelbergjfc.com.au
THE WINNERS WILL BE DRAWN AT THE FIRST HJFC COMMITTEE MEETING POST ROUND 1, 2014.

GOOD LUCK AND GO TIGERS!
PERFORMING ARTS CLASSES RETURN IN 2014

FIRST CLASS TUESDAY 11TH FEB!

JOIN THE FACEBOOK GROUP TODAY!
SEARCH...

HONDO’S BANYULE THEATRE CLASSES

TAP 4:00-5:00PM
JAZZ 5:15-6:15PM
MUSICAL THEATRE 6:30-7:30PM

1x Class $15
2x Classes $25
3x Classes $30

@ Banyule Theatre
Buckingham Drive, Heidelberg 3084
Education Maintenance Allowance (EMA)

EDUCATION MAINTENANCE ALLOWANCE (EMA) 2014:
The Education Maintenance Allowance (EMA) is provided by the Victorian Government to lower-income families to help with education-related costs.

If you have a child under 16, and you hold a valid Health Care Card, Pension Card, or are a temporary foster parent, you may be eligible to receive the EMA. The allowance is paid in two instalments, one in March and one in August.

The payment is intended to assist with education-related costs such as, uniforms, excursions, textbooks, and stationery. You can elect to have your EMA paid in one of the following ways:

- Paid by direct deposit (Electronic Funds Transfer) into your own nominated bank account; or
- Paid to the school to be held as credit which you can use towards education expenses; or
- Paid by cheque which will be posted to the school for collection.

In 2014, the annual EMA amount per student is:

- $200 for prep students
- $150 for students in years 1 – 6.
- $300 for year 7 students
- $250 for students in year 8 – until age 16*.

* A pro-rata amount is payable for students turning 16 in 2014.

How to Apply: Contact the school office to obtain an EMA application form.

Closing Date: You need to obtain an EMA application form from the school office and return by 28 February 2014.

For more information about the EMA, visit http://www.education.vic.gov.au/school/parents/financial/Pages/default.aspx
EDUCATION MAINTENANCE ALLOWANCE (EMA)  
Parent/Guardian Application Form - 2014

The following details must be completed by the applicant (the concession card holder). EMA is payable by Direct Deposit (EFT) to the applicant, Direct Deposit to the school, or as a cheque payment.

**SCHOOL NAME**  
VIEWBANK COLLEGE

**APPLICANT / PARENT DETAILS**

**SURNAME**  

**FIRST NAME**  

**ADDRESS**  

**TOWN/SUBURB**  

**STATE**  

**POSTCODE**  

**CONTACT PHONE NUMBER:**  

**CENTRELINK PENSIONER**  

**CONCESSION / HEALTH**  

**CARE CARD NUMBER (CRN) OR FOSTER PARENT (‘) OR VETERANS AFFAIRS PENSIONER**  

* Foster Parents must provide a copy of the temporary care order letter from the Department of Human Services (DHS) or Courts, etc.

**EMA PAYMENT METHOD**  
Please TICK the box below for your nominated EMA payment method

- [ ] Direct Deposit to parent  
  Payment will be made to your bank account by Electronic Funds Transfer (provide bank account details below)

- [ ] Direct Deposit to school  
  Payment will be made to school to be held as credit which you can use towards education expenses.

- [ ] Cheque  
  Payment will be made as a cheque which will be posted to the school

**ACCOUNT NAME (e.g John Smith)**  

**FINANCIAL INSTITUTION (e.g Westpac) AND BRANCH**  

**BSB No.**  

**BANK ACCOUNT No.**  

* If you are unsure of the above details check your Bank Statements or enquire at your Financial Institution.

**STUDENT DETAILS**

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<thead>
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<th>CHILD’S SURNAME</th>
<th>CHILD’S FIRST NAME</th>
<th>STUDENT ID</th>
<th>DATE OF BIRTH</th>
<th>YEAR LEVEL</th>
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The Department of Education and Early Childhood Development collects your personal information for the purpose of administering the Education Maintenance Allowance (EMA) payment. Some personal information may be disclosed to other Victorian Government departments, such as the Department of Human Services, for the purpose of evaluation and monitoring of concession card services.

The Department of Education and Early Childhood Development may disclose some of your personal information to Centrelink to confirm that the details provided matches Centrelink’s records. This is to be used for testing eligibility for EMA applications for 2014.

The Department of Education and Early Childhood Development will provide the above bank account details to Westpac Bank for the sole purpose of making the EMA payment into your nominated bank account. The bank account details provided will not be disclosed or used for any other purpose. You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child’s school.

**SIGNATURE OF APPLICANT**  

**DATE**  

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12
EMA Eligibility:

The Education Maintenance Allowance is paid to parents of eligible students under 16 years of age, and the student is enrolled at a Government or non-Government School in Victoria on census day, 28 February 2014 for instalment 1 and 1 August 2014 for the second instalment.

The Education Maintenance Allowance will be paid in two instalments and to be eligible you must:
- on the first day of 1st Term (28 January 2014) for the first instalment and on the first day of 3rd Term (14 July 2014) for the second instalment:
  - (a) be a parent or legal guardian of the student; and
  - (b) be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
  - (c) be a temporary foster parent AND
- (d) submit your application to the school by the date/s listed below.

Parents who receive a Carer Allowance (formerly known as Child Disability Allowance), or any other benefit or allowance not income tested by Centrelink are not eligible for the EMA unless they also comply with one of (a) (b) or (c) above.

Submission dates

The application form must be lodged at the school by:
- 28 February 2014 for the first instalment or
- 1 August 2014 for the second instalment.

Important information

A separate application is required for each school if you have children attending different schools. If your child transfers schools during the year, you will need to make an application at the new school.

How to Complete the Application Form

NOTE: ALL SECTIONS MUST BE COMPLETED BY APPLICANT / PARENT

1. Complete the APPLICANT/PARENT DETAILS & STUDENT DETAILS section.

Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your Centrelink card - unless you are claiming as a Foster Parent or Veterans Affairs Pensioner. You will also need to provide your Centrelink card to the school.

If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, tick the appropriate box. In this case, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner card to the school.

2. Nominate your payment method for EMA. You can choose to have your EMA payment;
   - Paid by direct deposit (EFT) into your nominated bank account or
   - Paid by direct deposit (EFT) to the school to be held as credit which you can use towards education expenses.
   - Paid by cheque which will be posted to the school for collection or

3. Complete the STUDENT/S DETAILS section for students at this school.

   Enter SURNAMe AND FIRST NAMES in full.
   Enter the DATE OF BIRTH e.g. 15/09/2007.
   Enter the YEAR LEVEL, unless the student is ungraded, e.g. attending a Special School or Language Centre, then enter 'UNGRADED' in the YEAR LEVEL column.

4. Sign and date the form and return it to the school office.

LATE APPLICATIONS CANNOT BE PROCESSED

Queries relating to eligibility and payments of EMA should be directed to your school.