“Caring for Excellence”

Guidelines for S and N for Year 7 to 10

Approved by College Council 23rd May 2012

Updated Nov 2014

RATIONALE

The Viewbank College motto of “Caring for Excellence” underpins the culture within the College. High expectations are integral to all aspects of learning and College life. As such, the expectation is that all students follow our College Values of Responsibility, Experience, Striving, Purpose, Excellence, Care and Teamwork. Viewbank College also recognises the high aspirations of students and parents. The purpose in including an “S” or “N” on each semester report is to give a clear indication of a child’s overall attainment for each of the subjects being undertaken.

AIM

- To set clear and achievable guidelines for student achievement.

- To ensure that every effort is made to assist students to achieve to their full potential.

PROCEDURE

To achieve an “S” for satisfactory completion, on a semester subject report, a student will need to have:

- Achieved a minimum average of D AusVELS level or a minimum average of 45% across the prescribed assessment tasks. Each subject will have a number of prescribed common assessment tasks per semester.

- At least 80% of class work, bookwork, homework, tests and assignments needs to be completed to a satisfactory standard

- Attendance at all classes, including General Assemblies and Year Level Assemblies, is compulsory. Regular and punctual attendance is essential. Students with significant absences need to be referred to level leaders. Poor attendance may be a contributing factor to a child receiving an “N”.
**PROMOTION**

- Students must satisfactorily complete all subjects each semester to be automatically promoted to the next year level.

- At the end of Semester 1, a student with more than one “N” will be deemed “at risk” of not satisfying the requirements of the semester. Those not satisfying the requirements will need to be reviewed by the YLWL and MYL or SYL. An Individual Learning Plan will need to be developed and contact with a parent will be necessary in establishing an Individual Learning Plan to support Learning Improvement.

- Those already identified at risk in semester 1 or students who have more than one “N” at the end of the year, will be reviewed and a discussion with the parents and the child will be necessary to determine promotion or probation to the next year level.

- Probation or non-promotion is recommended after consultation with parents.

- For students at Year 10 who have failed a subject which they wish to study in Year 11 or 12 a consultation process with the Learning Area Leader, the Level Leader, parents and the student needs to take place. This consultation will discuss whether this student should be recommended to enroll in the subject in Year 11 or 12.

**SPECIAL CIRCUMSTANCES**

There are some students who will be exempted from the guidelines due to special circumstances. This could include students who have a documented learning difficulty, approved and documented absences or personal issues. These students will be identified on an individual basis by the Level Leader.

**NA – Not assessed due to special circumstances.**

Students with special circumstances will be identified by Level Leaders and can be issued an NA rather than an S or N. Level Leaders will inform relevant subject teachers if a student is eligible for an NA.